

**REPORT TO: BOARD OF MANAGEMENT OF SANCTUARY
SCOTLAND HOUSING ASSOCIATION LIMITED**

REPORT FROM: SECRETARY

DATE OF MEETING: 10 DECEMBER 2019

SUBJECT: ANNUAL DECLARATIONS OF INTEREST

1. Introduction

1.1 Board Members of Sanctuary Scotland Housing Association Limited (Sanctuary Scotland Housing Association) were previously asked to make an annual declaration of interest on 9 October 2018. As a matter of best practice and good governance, this report provides an updated annual declaration of interest.

2. Background

2.1 As a matter of good governance, Board Members of registered societies should avoid conflicts of interest and declare any interest in a proposed transaction or arrangement to the Board.

2.2 Within a group there can be ongoing interests of Board Members in the transactions or arrangements of the entity of which they are a Board Member. This report sets out details of these ongoing interests by way of a general declaration.

2.3 Where specific issues arise which create conflicts that are not covered by the general declaration of interest, then Board Members should declare their interest in relation to the specific issue.

3. Analysis

3.1 This report is making a general declaration of interest in relation to the following Board of Management Members:

- Sanctuary Housing Association (the Association);
- Alexander Clark; and
- Alan West.

3.2 The Association is the parent of Sanctuary Scotland Housing Association. The Association is also a corporate trustee of Bateman Memorial Almshouses Charity and The Spon Lane Trust Almshouses.

3.3 Alexander Clark is a Director of Sanctuary Homes (Scotland)

Limited, a subsidiary of Sanctuary Scotland Housing Association.

3.4 Alan West is a Director of Dundee Student Villages Limited and West Park Centre Limited. Alan West is also a Director of the following subsidiaries of the Association:

- Beech Grove Homes 2017 Limited;
- Beech Grove Homes Limited;
- Glasgow Student Villages Limited;
- Sanctuary Management Services Limited; and
- Sanctuary Student Homes Limited.

4. Appraisal

4.1 Risk management

4.1.1 RM 5 Governance; effective management of Director conflicts of interest ensures good governance is maintained.

4.2 Impact on diversity

4.2.1 There is no impact on diversity arising from this report.

4.3 Value for Money

4.3.1 There are no value for money implications arising from this report.

5. Recommendation

5.1 The Board of Management of Sanctuary Scotland Housing Association is asked to note the annual declaration of interest made by the Board Members listed in section three of this report.