

**SANCTUARY SCOTLAND HOUSING ASSOCIATION LIMITED  
("SANCTUARY SCOTLAND HOUSING ASSOCIATION")**

**Minutes of a meeting of the Board of Management of Sanctuary  
Scotland Housing Association Limited held via Microsoft Teams on  
Tuesday 15 June 2021.**

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Attendance record since AGM September 2020

**Present**

Alan West, Chairperson	5/5
j', Vice Chair	5/5
Alex Clark, Vice Chair	5/5
John Arthur	4/5
Peter Cowe	5/5
James Docherty	5/5
Suzanne McCallum (from 17:45)	5/5
Michael McGrane	4/5
Gillian MacPhie (from 18:10)	5/5
Sanctuary Housing Association (Represented by Patricia Cahill, Director - Sanctuary Scotland)	5/5

**In attendance**

Craig Moule, Group Chief Executive  
Luigi Belli, Director - Treasury Services (Item 55/06/21)  
Joyce McQuat, PA  
Paul Smith, Head of Financial Reporting (Items 57/06/21, 58/06/21, 59/06/21  
and 60/06/21)  
Jamie Whitmore, Director - Financial Planning and Analysis (Item 52/06/21)  
Tony O'Neill, Director - Asset Management (Item 67/06/21)

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**The Chairperson welcomed everyone to the meeting**

**43/06/21**

**APOLOGIES**

No apologies for absence had been received.

The Chairperson reported that the meeting had been duly convened and that a quorum was present for the purposes of the business to be considered and, if thought fit, resolutions to be passed at the meeting.

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**44/06/21      DECLARATIONS OF INTEREST**

The Chairperson reminded members of the need, in accordance with the provisions of Sanctuary Scotland Housing Association Limited's (Sanctuary Scotland Housing Association) Standing Orders, to disclose any personal interests in relation to matters under consideration at the meeting that were outwith the annual declarations made.

It was noted that such disclosures would be recorded under the relevant agenda items for ease of reference when producing 'extract minutes'.

**45/06/21      MINUTES OF THE BOARD OF MANAGEMENT MEETING HELD ON 13  
APRIL 2021**

The minutes of the meeting of the Board of Management held on 13 April 2021 were approved.

**48/06/21      ACTION SINCE LAST MEETING**

The Board of Management endorsed the actions taken since the last meeting to approve the Annual Returns on the Charter for Sanctuary Scotland Housing Association and Thistle Housing Association.

The actions were taken in between meetings by the Board of Management as scheduled meeting dates would not accommodate the timescales required.

**50/06/21      NATIONAL HOUSING FEDERATION CODE OF GOVERNANCE 2020**

Decision: The Board of Management approved the adoption of the Code for Sanctuary Scotland Housing Association in so far as it is compatible with Scottish regulatory requirements.

**52/06/21      SCOTTISH HOUSING REGULATOR - FINANCIAL PROJECTIONS**

Decision: The Board of Management approved the updated financial projections and accompanying sensitivities for submission to the SHR.

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**53/06/21      SANCTUARY SCOTLAND OPERATIONS PLAN 2021/2022**

Decision: The Board of Management approved the Operations Plan for 2021/2022 for Sanctuary Scotland Housing Association.

**56/06/21      ANNUAL ASSURANCE STATEMENT**

Decision: The Board of Management approved that the evidence highlighted confirmed that Sanctuary Scotland Housing Association can be considered compliant.

**57/06/21      LOAN PORTFOLIO RETURN 2020/2021**

Decision: The Board of Management approved the loan portfolio return.

**Date of next meeting: Tuesday 10 August 2021**