

DECISION

Committee:

**Board of Management of Sanctuary
Scotland Housing Association Limited**



Date:

15/06/2021

Agenda Item:

6

Report from:

Director - Sanctuary Scotland

Title: Action Since Last Meeting

Executive Summary: To allow the Board of Management to endorse the actions taken between meetings.

1. Introduction

- 1.1 The purpose of this report is to endorse the action taken in between meetings regarding:
- The Annual Returns on the Charter for Sanctuary Housing Association Limited (Sanctuary Scotland Housing Association) and Thistle Housing Association Limited
- 1.2 These actions were taken in between meetings by the Board of Management as scheduled meeting dates would not accommodate the timescales required.

2. Annual Returns on the Charter

- 2.1 At the Board of Management meeting of 13 April 2021, it was noted that the two required Annual Returns on the Charter would be circulated in between meetings in order to meet the Scottish Housing Regulator submission deadline of 31 May 2021.
- 2.2 On 18 May 2021, the returns were circulated for approval and all responding members approved these.

2.3 Both returns were submitted to the Scottish Housing Regulator by the required deadline of 31 May 2021.

3. Appraisal

3.1 Risk management

3.1.1 RM 4 Governance; ensuring items approved by approved sub committees and Chairperson's action between meetings are formally noted and recorded in the minutes of the next governing body meeting contributes to effective governance and mitigates the risk of failing to make decisions in a timely manner.

3.2 Value for Money

3.2.1 Approval of items between meetings prevents operational delays that could result in loss of income and therefore supports best value.

3.3 Corporate Strategy

3.3.1 Ensuring good practice in governance supports all four strategic priorities of engage, invest, advance and grow.

3.4 Customer and/or Employee considerations

3.4.1 Any relevant issues are noted in the report.

4. Recommendation(s)

4.1 The Board of Management is asked to endorse the action taken between meetings as set out in this report.