

# **DECISION**

---

**Committee:**

**Board of Management of Sanctuary  
Scotland Housing Association Limited**

---



**Date:**

**13/04/2021**

**Agenda Item:**

**10**

---

**Report from:**

**Director - Sanctuary Scotland**

---

**Title:** **Annual Assurance Statement**

---

**Executive Summary:** To allow the Board of Management to consider the approach to the annual assurance statement for 2021.

---

## **1. Introduction**

1.1 This report presents self assessment work in relation to Assurance and Notification and Compliance with and submission of information to give Board members the assurance that Sanctuary Scotland Housing Association Limited (Sanctuary Scotland Housing Association) is compliant with Chapter Three of the Regulatory Framework in these areas.

## **2. Background**

2.1 Following the review of their regulatory framework, the Scottish Housing Regulator (SHR) introduced the requirement for all Scottish Landlords to submit an Annual Assurance Statement providing assurance that their organisation complies with the relevant requirements of Chapter Three.

2.2 Chapter Three of the framework primarily covers:

- Assurance and Notification;
- Scottish Social Housing Charter Performance;
- Tenants and Service Users Redress;

- Whistleblowing;
- Equality and Human Rights;
- Compliance with and information submission in accordance with key guidance - notifiable events, group structures, consulting tenants where tenant consent is required, financial viability of registered social landlords, determination of accounting requirements, preparation of financial statements;
- The standards of Governance and Financial Management; and
- Constitutional requirements.

**3. Assessment of Assurance and Notification and Compliance with and submitting information in accordance with guidance**

- 3.1 Assessment exercises were carried out on the topics above. These were discussed by the senior management team at their monthly meeting on 10 March 2021.
- 3.2 Given the level of evidence available against each of the headings it is recommended that the Board of Management consider Sanctuary Scotland Housing Association to be compliant, with no items of materiality requiring to be highlighted to the SHR.

**4. Appraisal**

4.1 Risk management

- 4.1.1 RM 4 Governance; Sanctuary Scotland Housing Association must comply with the Regulatory Framework and the assessment process mitigates the risk of meeting requirements in respect of the Annual Assurance Statement.
- 4.1.2 RM 8 Legislative / Regulatory/political; Signing and submission of the Annual Assurance Statement following completion of a comprehensive self assessment process mitigates the risk of non-compliance with SHR framework requirements.

4.2 Value for Money

- 4.2.1 The self assessment exercise will evidence compliance with SHR regulation framework in relation to financial viability.

4.3 Corporate Strategy

- 4.3.1 Ensuring compliance with legislative and regulatory requirements supports the effective delivery of all four strategic priorities - Engage, Invest, Advance and Grow.

4.4 Customer and/or Employee considerations

4.4.1 The requirements of the Scottish Social Housing Charter will form part of the mapping process to ensure compliance. Any relevant employee considerations are noted in the report.

**5. Recommendation(s)**

5.1 The Board of Management is asked to consider the self assessment exercises provided and approve that the evidence highlighted confirms that Sanctuary Scotland Housing Association can be considered to be compliant.