

# DECISION

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**Committee:**

**Board of Management of Sanctuary  
Scotland Housing Association Limited**

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**Date:**

**14/09/2021**

**Agenda Item:**

**6**

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**Report from:**

**Director - Sanctuary Scotland**

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**Title:           Schedule of Actions and Decisions of Special Committees**

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**Executive Summary:** To consider the Schedule of Actions and Decisions of the most recent meetings of the Special Committees.

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## **1. Introduction**

1.1 The purpose of this report is to submit the schedules of actions and decisions of the meetings listed below and to highlight items for approval:

- the Central Area Committee (CAC) held on 18 August 2021
- the North East Area Committee (NEAC) held on 26 August 2021.

## **2. Items highlighted for approval**

2.1 The Board of Management is recommended to approve the reviewed Letting Standard. Key changes are:

- There will be a shower and a new shower curtain;
- The property is clean and read to decorate; and
- Woodwork and ironmongery are clean and in good condition.

2.2 The Board of Management is recommended to approve the appointment of Stephen Grant to the Central Area Committee for a further three-year term.

### **3. Appraisal**

#### 3.1 Risk management

3.1.1 RM 1 Rental income and collection, RM 2 Maintenance long term investment, RM 9 Health and Safety and RM 10 Fraud; the role of special committees, in scrutinising various aspects of operational performance and in reviewing policy documents, contributes to the mitigation of a number of risks identified in the risk map.

#### 3.2 Value for Money

3.2.1 The regular and effective monitoring of performance will have a positive impact on ensuring the delivery of value for money services.

#### 3.3 Corporate Strategy

3.3.1 Ensuring effective governance of the organisation including special committees supports all four strategic priorities - Engage, Invest, Advance and Grow.

#### 3.4 Customer and/or Employee considerations

3.4.1 Special committees carry out regular reviews of performance and service delivery matters of importance to customers. Any employee implications discussed will be noted in the minutes.

### **4. Recommendations**

4.1 The Board of Management is recommended to:

- note the schedules of actions and decisions of the CAC and the NEAC;
- approve the reviewed Letting Standard; and
- approve the appointment of Stephen Grant to the Central Area Committee for a further three year term.