

PRIVATE AND CONFIDENTIAL

**SANCTUARY SCOTLAND HOUSING ASSOCIATION LIMITED
("SANCTUARY SCOTLAND HOUSING ASSOCIATION")**

**Minutes of a meeting of the Board of Management of Sanctuary
Scotland Housing Association Limited held on Tuesday 13 December
2022 via Microsoft Teams.**

Attendance record since AGM September 2022

Present

Alan West, Chairperson	2/2
Alex Clark, Vice Chair	2/2
John Arthur	2/2
Peter Cowe	2/2
James Docherty	2/2
Michael McGrane	2/2
Gillian MacPhie (from item 128/12/22)	2/2
Sanctuary Housing Association (Represented by Patricia Cahill, Director - Sanctuary Scotland)	2/2

Apologies

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In attendance

Ella Houghton, Governance Officer

The Chairperson welcomed everyone to the meeting.

117/12/22

APOLOGIES

It was noted that Gillian MacPhie would join the meeting later, due to a previous commitment.

The Chairperson reported that the meeting had been duly convened and that a quorum was present for the purposes of the business to be considered and, if thought fit, resolutions to be passed at the meeting.

119/12/22

**MINUTES OF THE BOARD OF MANAGEMENT MEETING HELD ON 13
SEPTEMBER 2022**

The minutes of the meeting of the Board of Management held on 13 September 2022 were approved.

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122/12/22 SCHEDULE OF ACTIONS AND DECISIONS OF SPECIAL COMMITTEES

The Board of Management considered a report submitting the schedules of actions and decisions of the meetings of the Central Area Committee and North East Area Committee, held on 16 November 2022 and 17 November 2022 respectively.

Decision: The Board of Management approved the appointment of Laura Wallace as the Chairperson of the Central Area Committee and Alex Clark as the Chairperson of the North East Area Committee.

123/12/22 DIRECTOR'S REPORT

The Board of Management discussed the recent decision taken by Aberdeenshire Council to withdraw funding for sheltered housing support after 30 June 2023 and the alternative model established by Sanctuary Scotland Housing Association.

Decision: Following consideration of the potential impact on residents, Members approved the consultation with sheltered housing residents on the basis of the model.

126/12/22 SANCTUARY SCOTLAND STANDING ORDERS AND FINANCIAL REGULATIONS

The Board of Management received a report seeking approval for changes to the Scotland Standing Orders and Financial Regulations.

Decision: The Board of Management approved the changes to the Scotland Standing Orders and Financial Regulations.

127/12/22 OSCR ANNUAL RETURN 2022

Patricia Cahill asked the Board of Management to approve the submission of the Annual Return to the Office of the Scottish Charity Regulator (OSCR).

Decision: Members approved the submission of the Annual Return to the OSCR.

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128/12/22 CONSULTATION ON PROPOSED RENT INCREASES FOR 2023

A Board Member declared an interest as a tenant of Sanctuary Scotland Housing Association.

Members were presented with a report seeking the Board of Management’s approval for Sanctuary Scotland Housing Association’s approach to the consultation on proposed rent increases for 2023/2024.

It was recommended that a general consultation exercise be carried out with tenants in January 2023, based on a rental increase of seven per cent or an increase of the maximum level set by the Scottish Government, if less than seven per cent. It was noted that tenants in Toryglen would be excluded from the consultation, as their rent would be capped at three per cent for the final year of transfer promises.

In response to general concerns around the increase, it was emphasised that Sanctuary Scotland Housing Association would only be consulting on the seven per cent rent increase at this stage, in order to assess tenant response, and that it was important that consultation was on a maximum amount, however it would not necessarily result in a seven per cent rent increase taking effect.

Members noted the timeline for the proposed rent consultation beginning in December 2022 and ending at the time the increase takes effect, in July 2023.

Decision: The Board of Management approved consultation on the rent increase for 2023/2024 based on seven per cent or the maximum set by the Scottish Government, if less than seven per cent.

Date of next meeting: Wednesday 1 March 2023