

PRIVATE AND CONFIDENTIAL

**SANCTUARY SCOTLAND HOUSING ASSOCIATION LIMITED
(“SANCTUARY SCOTLAND HOUSING ASSOCIATION”)**

**Minutes of a meeting of the Board of Management of Sanctuary
Scotland Housing Association Limited held on Tuesday 8 August
2023 via Microsoft Teams.**

Attendance record since AGM September 2022

Present

Alan West, Chairperson	7/7
Alex Clark, Vice Chair	7/7
j', Vice Chair	2/7
John Arthur	7/7
James Docherty	7/7
Gillian MacPhie	6/7
Sanctuary Housing Association (Represented by Patricia Cahill)	7/7
Peter Cowe	6/7
Michael McGrane	6/7
Nigel Wilcock	2/2

In attendance

Andrew Manning Cox (Group Chair)
William Goldie (Central Area Committee)
Laura Wallace (Central Area Committee)
Chris Marshall, Financial Accounting Manager (for Items 89/08/23 and 90/08/23)
Marie Campbell, Personal Assistant

82/08/23

APOLOGIES

There were no apologies.

The Chairperson reported that the meeting had been duly convened and that a quorum was present for the purposes of the business to be considered and, if thought fit, resolutions to be passed at the meeting.

83/08/23

DECLARATIONS OF INTEREST

The Chairperson reminded Board Members of the need, in accordance with the provisions of Sanctuary Scotland Housing Association's Standing Orders,

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to disclose any personal interests in relation to matters under consideration at the meeting that were outwith the annual declarations made.

It was noted that such disclosures would be recorded under the relevant agenda items for ease of reference when producing 'extract minutes'.

84/08/23 MINUTES OF THE BOARD OF MANAGEMENT MEETINGS HELD ON 13 JUNE 2023

The Chairperson asked if Board members required any amendments to the minutes. No amendments were requested.

Decision: The minutes of the meetings of the Board of Management held on 13 June 2023 were approved.

85/08/23 ACTION BETWEEN MEETINGS AND MATTERS ARISING

The Board noted that there were no matters arising.

86/08/23 DIRECTOR'S REPORT

The Board of Management considered a proposal to purchase a four-bedroom mid terrace house at School Road, Peterhead, Aberdeenshire.

Decision: The Board of Management approved the purchase of the freehold of the property at School Road, Peterhead, Aberdeenshire, noting that the Property would be incorporated into Sanctuary Group's 341 general needs stock in Peterhead, Scotland.

88/08/23 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED 31 MARCH 2023

Chris Marshall presented the detailed Annual Report and accounts to 31 March 2023.

Nigel Wilcock advised that his name should be inserted on the list of Directors included in the accounts.

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Decision: Subject to the inclusion of Nigel Wilcock on the list of Directors, the Board approved the Annual Report and Financial Statements for the year ended 31 March 2023.

89/08/23

FINANCIAL STATEMENTS - REGULATOR’S RETURN

Chris Marshall presented the audited financial statements return to be submitted to the Scottish Housing Regulator in accordance with the reporting standard FRS 102, noting that the Annual Report and Financial Statements, on which the restatement was based, were prepared in accordance with International Financial Reporting Standards.

Decision: The Board of Management approved the restatement for submission to the Scottish Housing Regulator.

92/08/23

ANNUAL ASSURANCE STATEMENT

The Board of Management received a report detailing the self-assessment work in relation to Whistleblowing and Equality and Human Rights, providing assurance that Sanctuary Scotland Housing Association is compliant to date. It was noted that a further report would be brought to the Board of Management in September 2023.

Decision: The Board of Management considered the self-assessment exercise and approved that the evidence highlighted confirmed that Sanctuary Scotland Housing Association could be considered compliant.

There being no other competent business, the Chairperson declared the Meeting closed.

Date of next meeting: Tuesday 5 September 2023