

PRIVATE AND CONFIDENTIAL

**SANCTUARY SCOTLAND HOUSING ASSOCIATION LIMITED
("SANCTUARY SCOTLAND HOUSING ASSOCIATION")**

**Minutes of a meeting of the Board of Management of Sanctuary
Scotland Housing Association Limited held on Tuesday 18 June 2024
in Aberdeen and via Microsoft Teams.**

Attendance record since AGM September 2023

Present

Alan West, Chairperson	5/5
Alex Clark, Vice Chair (via MS Teams)	5/5
'J', Vice Chair	5/5
John Arthur (via MS Teams)	5/5
James Docherty (via MS Teams)	5/5
Gillian MacPhie (via MS Teams from Item 56/06/24)	5/5
Sanctuary Housing Association (Represented by Patricia Cahill, Director - Sanctuary Scotland)	5/5
Peter Cowe	5/5
Michael McGrane (via MS Teams)	5/5
Nigel Wilcock	5/5

In attendance

Marie Campbell, Personal Assistant

46/06/24

APOLOGIES

There were no apologies.

The Chairperson reported that the meeting had been duly convened and that a quorum was present for the purposes of the business to be considered and, if thought fit, resolutions to be passed at the meeting.

47/06/24

DECLARATIONS OF INTEREST

The Chairperson reminded Board of Management Members of the need, in accordance with the provisions of Sanctuary Scotland Housing Association's Standing Orders, to disclose any personal interests in relation to matters under consideration at the meeting that were out with the annual declarations made.

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It was noted that such disclosures would be recorded under the relevant agenda items for ease of reference when producing 'extract minutes'.

48/06/24 MINUTES OF THE BOARD OF MANAGEMENT MEETINGS HELD ON 16 APRIL 2024

The Chairperson asked if Board Members required any amendments to the minutes. No amendments were requested.

Decision: The minutes of the meeting of the Board of Management held on 16 April 2024 were approved.

49/06/24 MATTERS ARISING FROM THE MINUTES OF THE BOARD OF MANAGEMENT MEETING HELD ON 16 APRIL 2024

There were no matters arising.

51/06/24 SCHEDULE OF ACTIONS AND DECISIONS OF SPECIAL COMMITTEES

The Board noted the Schedule of Actions and Decisions of the most recent meetings of the Central Area Committee held on 15 May 2024 and the NEAC held on 16 May 2024.

Decision: The Board of Management approved the Letting Strategies in respect of North Lanarkshire and Edinburgh, Glasgow and West of Scotland, Aberdeen and Aberdeenshire, Ardler and Angus and Beechwood.

53/06/24 CHAIR'S UPDATE

The Chair provided members with an update on Groupwide matters.

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59/06/24 SCOTLAND OPERATIONS PLAN 2024/2025

The Board of Management considered and reviewed the Scotland Operations Plan for 2024/2025.

Decision: The Board of Management approved the Operations Plan for 2024/2025 for Sanctuary Scotland Housing Association.

60/06/24 ANNUAL ASSURANCE STATEMENT

The Board of Management noted the report setting out the process and work for evidencing compliance with Chapter Three of the Regulatory Framework.

Decision: Subject to amending the wording in Section 6.3 regarding the frequency of training for Board Members, the Board of Management agreed and approved that the evidence highlighted confirmed Sanctuary Scotland Housing Association could be considered compliant with Chapter Three of the Regulatory Framework.

Date of next meeting: Tuesday 6 August 2024