

PRIVATE AND CONFIDENTIAL

SANCTUARY SCOTLAND HOUSING ASSOCIATION LIMITED ("SANCTUARY SCOTLAND HOUSING ASSOCIATION")

Draft Minutes of a meeting of the Board of Management of Sanctuary Scotland Housing Association Limited held on Tuesday 15 April 2025 at Sanctuary Scotland, 26 Glenmore Avenue, Glasgow G42 0EH and via Microsoft Teams.

Attendance record since AGM September 2024

Present

Nigel Wilcock, Chairperson	4/4
Alex Clark, Vice Chair	4/4
'J', Vice Chair	4/4
John Arthur	3/4
James Docherty	4/4
Sanctuary Housing Association	4/4
Peter Cowe	4/4
Steve Loomes	2/2
Pooja Joglekar	2/2

Apologies

Gillian MacPhie	3/4
Michael McGrane	3/4

In attendance

Group Chair
Group Chief Executive
Marie Campbell, Personal Assistant

The Board of Management welcomed the Group Chair and Group Chief Executive to the meeting.

23/04/25

APOLOGIES

Apologies were received from Michael McGrane and Gillian MacPhie; all other Board Members were present

The Chairperson reported that the meeting had been duly convened and that a quorum was present for the purposes of the business to be considered and, if thought fit, resolutions to be passed at the meeting.

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24/04/25 DECLARATIONS OF INTEREST

The Chairperson reminded Board of Management Members of the need, in accordance with the provisions of Sanctuary Scotland Housing Association's Standing Orders, to disclose any personal interests in relation to matters under consideration at the meeting that were out with the annual declarations made.

It was noted that such disclosures would be recorded under the relevant agenda items for ease of reference when producing 'extract minutes'.

25/04/25 MINUTES OF THE BOARD OF MANAGEMENT MEETING HELD ON 18 FEBRUARY 2025

The Chairperson asked if Board members required any amendments to the minutes.

Decision: Subject to amending Minute Ref: 07/02/25, the minutes were approved.

30/04/25 CHAIR'S UPDATE

The Board of Management received an update by the Chairperson..

31/04/25 ANNUAL RETURN ON THE CHARTER 2024/2025

Decision: The Board of Management approved the process for the submission of the Annual Return on the Charter 2024/2025, due for submission to the Scottish Housing Regulator by 31 May 2025. *It was noted that the finalised Annual Return on the Charter would be submitted to the Board of Management for approval in between meetings.*

32/04/25 ANNUAL ASSURANCE STATEMENT

The Board of Management noted the report setting out the process and work for evidencing compliance with Chapter Three of the Regulatory Framework.

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Decision: The Board of Management agreed and approved that the evidence highlighted confirmed Sanctuary Scotland Housing Association could be considered compliant with Chapter Three of the Regulatory Framework.

33/04/25

SANCTUARY SCOTLAND STANDING ORDERS AND FINANCIAL REGULATIONS

The Board of Management noted and considered the report presenting the updated Sanctuary Scotland Standing Orders and Financial Regulations.

Decision: The Board of Management approved the changes to the Standing Orders and Financial Regulations for Scotland.

Date of next meeting: Tuesday 17 June 2025