

Sanctuary Scotland Housing Association

Action points schedule following the meeting of the North East Area Committee held on 14 August 2025

Present: Alex Clark, Chairperson, Peter Cowe, Martin McCabe, Gemma Shields, John Arthur, and Jennifer Whitaker

In attendance: Nigel Wilcock, Chair, SSHA Board of Management, John Campbell, Head of Housing, Alex Kerr, Regional Operations Manager
 Tamara Forgie-Watt, Housing Manager and Marie Campbell, Personal Assistant

Item	Minute reference (*if applicable*)	Action	Responsibility	Deadline	Status
1.	28/08/25	Apologies	Governance	N/A	N/A
2.	29/08/25	Declarations of Interest - Noted	Governance	N/A	N/A
3.	30/08/25	Minutes of the Board of Management Meeting held on 29 May 2025 Decision: Proposed by Peter Cowe and seconded by Martin McCabe	Governance	N/A	N/A
4.	31/08/25	Action Points and Matters Arising from the Minutes of the North East Area Committee Meeting held on 29 May 2025 – Update Noted	JC	N/A	N/A
5.	32/08/25	Update from the Board of Management Meeting held on 17 June 2025 – Noted	Governance	N/A	N/A
6.	33/08/25	Performance Report - Noted	JC	N/A	N/A
7.	34/08/25	Factoring Report - Noted	TT	N/A	N/A
8.	35/08/25	Housing Services Update – Noted Action: Figures for Welfare Right Gains to be updated. Action: Data on Housing & Community Connector Outcomes to be updated alongside information provided on any positive and negative trends.	JC, TMF JC, TMF, AM	201125 201125	In progress In progress
9.	36/08/25	Property Services Update - Noted	AK, CMcL	N/A	N/A
10.	37/08/25	Resident Panel for Scotland Update - Noted	JC	N/A	N/A
11.	38/08/25	Schedule of Meetings 2026 Decision: Schedule of meeting dates for 2026 approved.	JC, MC	N/A	N/A
12.	39/08/25	Any Other Competent Business	JC	N/A	N/A