DECISION

Sanctuary Scotland	Board of Management of Sanctuary Scotland Housing Association Limited		
	16/12/2025	Item: 6	No. of appendices: N/A
	Director - Sanctuary Scotland		

Subject: **Schedule of Actions and Decisions of Special Committees**

Group Corporate Strategy - Strategic Objectives:
Customers first ☒ Investing in our assets ☐ Growing our services ☐

Executive Summary

The purpose of this report is to submit the schedules of actions and decisions of the meetings listed below and to highlight any items for approval:

- The Central Area Committee (CAC) held on 19 November 2025
- The North East Area Committee (NEAC) held on 20 November 2025

Recommendation: The Board of Management of Sanctuary Scotland Housing Association Limited is asked to note the schedules of actions and decisions of the CAC and NEAC and to approve:

- **The appointment of the Chair of the Central Area Committee.**
- **The appointment of the Chair of the North East Area Committee.**
- **The re-election of two Committee Members on the Central Area Committee for a further three year term.**
- **The resignation of a Committee Member of the North East Area Committee and proposals for further recruitment.**

Customer Considerations

Special committees carry out regular reviews of performance and service delivery matters of importance to customers. Any employee implications discussed will be noted in the minutes.

Risk Management

RM 3 Rental income and collection, RM 4 Maintenance service and long term investment, RM 7 Tenant and Resident Safety and RM 8 Fraud; the role of special committees, in scrutinising various aspects of operational performance and in reviewing policy documents, contributes to the mitigation of a number of risks identified in the risk map.

Value for Money

The regular and effective monitoring of performance will have a positive impact on ensuring the delivery of value for money services.

1. Strategic Context

1.1 Ensuring effective governance of the organisation including special committees supports all three strategic priorities - putting our customers first, investing in our assets and growing our services.

2. Proposal

2.1 The purpose of this report is to submit the schedules of actions and decisions of the meetings listed below and to ratify any decisions taken at these meetings as per the conclusion/recommendations listed below.

- the Central Area Committee (CAC) held on 19 November 2025
- the North East Area Committee (NEAC) held on 20 November 2025

3. Recommendation

3.1 The Board of Management of Sanctuary Scotland Housing Association Limited is asked to note the schedule of actions and decisions of the CAC and the NEAC and to approve:

- The appointment of the Chair of the Central Area Committee.
- The appointment of the Chair of the North East Area Committee.
- The re-election of two Committee Members on the Central Area Committee for a further three-year term.
- The resignation of a Committee Member of the North East Area Committee and proposals for further recruitment.